

# Shell Scheme Extras Order Form & Grid Plan Form



<b>Show</b>		<b>Show Dates</b>	24 <sup>th</sup> – 26 <sup>th</sup> March 2025	<b>ORDER BEFORE 5PM GMT 24<sup>TH</sup> FEBRUARY 2025 TO RECEIVE THE EARLY BIRD PRICE – ALSO APPLIES ONLINE</b>
<b>Venue</b>	EICC	<b>Order deadline</b>	<b>24<sup>th</sup> February 2025</b>	

**PLEASE NOTE: ORDERS PLACED ONCE EVENT IS IN BUILD WILL BE SUBJECT TO AN ADDITIONAL 20% SURCHARGE**


Hall/Stand No		Company	
Contact Name		Invoice Address	
		Post Code	
Telephone		VAT No.	
Email		Signature	

To place your order online, please visit <https://ordering.ges.com/000033164> or email your order form to [eage@ges.com](mailto:eage@ges.com).

To order by phone:  
T: +44 (0) 2476 380 180

CODE	QTY	DESCRIPTION	EB PRICE	STANDARD	TOTAL
LNW		Cover existing shell scheme panel (2.5mH x 1mW) in Loop nylon (colour: _____) <b>Product not suitable for use on Traditional Shell Scheme Stands</b> You will need only hook fastening to affix posters	£81.80	£98.20	
WP		Additional WALL PANEL 2.5mH x 1mW (Match shell scheme)	£102.30	£122.70	
WP0.5		Additional wall panel 2.5mH x 0.5mW (Match shell scheme)	£51.10	£61.40	
EWC		ENTRANCE WAY CURTAIN 2.5mH x 1mW (colour: _____)	£122.70	£147.30	
FS		White melamine FLAT SHELF 1mW x 300mmD	£50.60	£60.70	
SS		White melamine SLOPING SHELF 1mW x 300mmD	£51.80	£62.10	
SA		STORAGE AREA in the corner of your shell scheme. Using 1 x wall panel (2.5mH x 1mW). 1 lockable door section.	£266.10	£319.30	
NS		NIGHT SHEET including padlocks (price per metre run)	£31.20	£37.40	
GHR		Hanging rail 25mm diameter (1m long with rail set 280mm from wall)	£50.60	£60.70	
WMC		White MUSLIN CEILING (price per square metre) stand size: ___m x ___m	£20.40	£24.40	
GC-TV BRK		Reinforcement for LED screen <b>Max 25kg</b>	£81.80	£98.20	
SWW		Slat walling White – 1m wide x 2.4m high panel	£180.70	£216.80	
SWB		Slat walling Black – 1m wide x 2.4m high panel	£180.70	£216.80	
<b>All orders must be accompanied by a diagram showing location and relevant information in connection with your order. Orders will not be accepted without this information. (Please see grid location form on the following page).</b>			Sub total		
			VAT 20%		
			<b>TOTAL</b>		

- Upon receipt of the form, our team will send you an official invoice with payment information.
- At the onsite GES Service Desk, we are unable to accept cash for orders placed on site.
- A £25.00 fee per invoice will be charged for any contact or address changes made after receipt of the invoice.
- Cancelled orders may incur a charge for up to 100% of total costs.
- Please note that your order is only processed if payment is received 15 days prior to opening of the show.
- For full terms and conditions please refer to <https://www.ges.com/legal/terms-and-conditions-emea/>
- To chat online with an Exhibitor Service Co-ordinator, please go to <http://www.ges.com/eu/exhibitors/servicentre>, scroll down and click on the Online Chat icon, which is linked to the Live Chat.

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### Grid Plan

Company Name	
Hall/Stand No	
Do you have a raised floor?	YES / NO
	Platform height is _____ cm
Dimensions of stand:	_____ m x _____ m

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Use the grid plan below (birds-eye view) to specify the layout of your stand so we can position your items according to your requirements. Please draw your shell scheme stand into the grid plan and add your ordered items to it.

	↑ Neighbouring Stand No:	
	↓ Neighbouring Stand No:	

Height from floor of shelving, rails, etc. (if applicable)	
Item code: _____	mm from floor _____
Item code: _____	mm from floor _____
Item code: _____	mm from floor _____
Item code: _____	mm from floor _____